



MINNESOTA INTERPRETERS AND TRANSLATORS, LLC MINT SERVICE VERIFICATION FORM -- MSVF

Location / Event Name :

Appointment Date : / / **Time Requested:**
MM DD YEAR

Client Name :

Interpreter Name : **Language**

Interpreter Roster # : **Provider**

Interpreter Arrival Time :

Interpreting Start Time :

Interpreting End Time :

No Show **Late Cancel**

Note to Providers: by checking the No-Show or Late Cancel Boxes, and signing below, your office is releasing the interpreter and giving them permission to leave

Interpreter Signature: _____

Provider Signature : _____

Fax Service Verification Form To: (888) 391-MINT (6468)
Or E-mail To: Assistant@mintcommunications.net

I would work with this interpreter again (Check or Circle one)

Disagree 1 2 3 4 5 6 7 Agree

Please Call me Name: _____ Best Contact Number: _____

Direct questions to (651)764-MINT (6468)

For Official Use Only

Instructions:
 Interpreters, you need to fill out and sign this form to be paid. The interpreting start time is the appointment scheduled start time unless language services begin sooner. The interpreting end time is the moment language services end (this includes any extra paperwork done after the appointment, help scheduling follow up visits, and other language services provided). Personnel at the office or facility must also sign the MINT Service Verification Form. You must e-mail or fax this form to us immediately once the appointment has ended. Thank you.